Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing items 8 and 15, and returning, or
(c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. **FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.**

If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

**E. IMPORTANT:** Contractor is not required to sign this document and return copies to the issuing office.

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**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

- The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is **extended**. is **not extended**.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing items 8 and 15, and returning copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or electronic communication which includes a reference to the solicitation and amendment numbers. **FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER.** If by virtue of this amendment you desire to change an offer already submitted, such change may be made by letter or electronic communication, provided each letter or electronic communication makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

**12. ACCOUNTING AND APPROPRIATION DATA (If required)**

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**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NUMBER AS DESCRIBED IN ITEM 14.**

- **CHECK ONE**
  
  A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: *(Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NUMBER IN ITEM 10A.*

  
  B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES *(such as changes in paying office, appropriation data, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).*

  
  C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

  
  D. OTHER *(Specify type of modification and authority)*

  FAR 52.212-4 (c) Contract Terms and Conditions-Commercial Items

**E. IMPORTANT:** Contractor is **not** required to sign this document and return copies to the issuing office.

**14. DESCRIPTION OF AMENDMENT/MODIFICATION** *(Organized by UCF section headings, including solicitation/contract subject matter where feasible.)*

1) The purpose of this modification is to effectuate the following change:

   a) Recognize contractor's address change: suite change from 360 to 600.

2) The total estimated dollar value of the contract is unchanged by this modification.

3) Except as provided herein, all other terms and conditions remain unchanged and in full force and effect.

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**15. NAME AND TITLE OF SIGNER (Type or print)**

Tracey Embry, Contracting Officer

**15B. CONTRACTOR/OFFEROR**

*(Signature of person authorized to sign)*

**16. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)**

Tracey Embry, Contracting Officer

**16B. UNITED STATES OF AMERICA**

TRACEY EMBRY

**(Signature of Contracting Officer)**

**03/31/2020**

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Previous edition unusable

**STANDARD FORM 30 (REV. 11/2016)**

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